

**Wexford Local Development has an exciting opportunity available.  
We are now inviting applications for the following position.**

## WorkAbility Programme Co-ordinator

Wexford Local Development is a non-governmental organisation working to support the development of thriving, resilient communities where people feel connected, are valued and have equal opportunity to reach their full potential. WorkAbility is one of the several national programmes delivered at a local level by WLD on behalf of Government to create opportunities that promote equality and inclusion and improve quality of life for people and communities. The work is informed by our core values of respect, equality, leadership, inclusion and integrity.

Wexford Local Developments' WorkAbility Programme aims to ensure that people with disabilities (PWD) are fully supported to find and maintain employment and organisations who employ programme participants are supported to ensure that their employment is successful. WLD's WorkAbility Programme will provide a range of person centred supports to people over 18 years with an intellectual disability who are not job ready, to develop appropriate pathways that move them closer to opportunities to gain employment and will provide support to maintain their employment using person centred approaches.

### About the Role:

The **WorkAbility Programme Co-ordinator** will play a key role in the broader WLD management team and will work collaboratively with communities and individuals across Co. Wexford to identify potential beneficiaries and to support the implementation and ongoing development of the Programme. The role involves the management and leadership of a team to develop and deliver a range of person-centered one-to-one support and both formal and informal training that aim to improve our client's opportunities for progression to employment.

We are looking for a highly organised, experienced, resourceful person, with a background in providing employment, training, and other employment related supports to people with a disability and other marginalised groups. The ideal candidate will have excellent interpersonal, leadership and team skills, be passionate about supporting people with disabilities to reach their full potential and is energised about improving and making a positive difference in people's lives.

### The key responsibilities of this role include;

- 1. Outreach, promotional activity and collaborative networking** with a wide range of stakeholders and disability organisations in both the community and voluntary and statutory sectors to identify, nurture and actively assist potential beneficiaries to engage with the programme by engaging with them in their communities through outreach.



2. **Ongoing development and delivery of practical training and mentoring supports specifically for PWD's to enable them to move closer to the labour market.**
3. **Development of initiatives that promote inclusive employment for PWD.**
4. **Develop and deliver a range of pre-employment and personal development courses, training and supports that improve programme participants opportunities for progression to employment.**
5. **Development and active management of a network of relationships** within WLD as well as with a wide range of local, regional & national stakeholders, in both the statutory and the community and voluntary sectors to improve outcomes for PWD.
6. **Providing leadership to the WorkAbility team** to ensure that the vision and the objectives of the programme are delivered.

**The Ideal candidate will;**

- ✓ Demonstrate a proven interest in the work of WLD, together with a min of 3 years' experience of working within the area of disability services in particular providing employment support services.
- ✓ Demonstrate an understanding and practical knowledge of project development and planning/ financial planning and budgetary management within a community organisational setting.
- ✓ On or before 31 January 2023 have achieved at Level 7/Level 8 on the National Framework of Qualifications **or** equivalent relevant training **or** professional experience in a discipline appropriate to the role.
- ✓ Have a proven record of developing, establishing, and strengthening stakeholder relations, internal and external to the organisation for the benefit of the project.
- ✓ Have proven examples of developing and leading a team to deliver annual project plans and achieve results.
- ✓ Have experience of leading, evaluating and producing business cases for new initiatives or projects.
- ✓ Have a positive, enthusiastic, and professional approach to work and be a strong team player.
- ✓ Have access to transport and a full clean driving licence.

The position is being offered on a **full-time basis 35 hours per week** and will be subject to continued government funding. The initial contract will be for a period of 4 years 9 months. The salary for this position is **€51,980-€53,539 p.a.** The position will be based in one of WLD's offices in Enniscorthy or Wexford.

If you are interested in applying for this position, please e-mail your CV and letter of application marked **WorkAbility Programme Co-ordinator** to [hr@wld.ie](mailto:hr@wld.ie)

Closing date for receipt of applications is **5p.m on Friday, 23<sup>rd</sup> February 2024.**



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